



PHOEBE  
NEEDLES  
CENTER,  
INC.

**STAFF MEDICAL  
INFORMATION  
FORM**

**STAFF'S NAME** \_\_\_\_\_  
(first) (middle) (last) (preferred)

Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

In case of emergency, contact \_\_\_\_\_ Relationship \_\_\_\_\_

Primary Phone Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_

What is the current status of your/your youth's health? \_\_\_\_\_

Name of your/your youth's physician or clinic \_\_\_\_\_ Phone number \_\_\_\_\_

Do you/your youth have health insurance coverage? yes \_\_\_\_\_ no \_\_\_\_\_

Name of company \_\_\_\_\_ Group/Individual Policy Number \_\_\_\_\_

Identification Number \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Are you/Is your youth allergic to bee or wasp stings? yes \_\_\_\_\_ no \_\_\_\_\_ If so, will you/they have medication with them? \_\_\_\_\_

List any activities from which you/your youth should be restricted \_\_\_\_\_

List any dietary restrictions \_\_\_\_\_

**A NOTE TO PARENTS AND GUARDIANS**

*In order to further provide for your youth's safety while at camp, we provide an accident and illness policy through the Markel Insurance Agency. During the time you/your youth is employed at Phoebe Needles Center, Inc., they will be provided with secondary insurance coverage for medical expenses due to accident or illness. This includes activities on and off Phoebe Needles Center, Inc. property.*

**FOR OFFICE USE ONLY (to be completed by medical screener)**

Check Medications \_\_\_\_\_ Check Allergies \_\_\_\_\_ Check Restrictions \_\_\_\_\_ COVID-19 Screening \_\_\_\_\_

## GENERAL HEALTH QUESTIONS

*Has/does you/your youth:  
(If yes, please explain on the back of page 3)*

- |  |     |    |
|--|-----|----|
| 1. Had a recent injury, illness, or infectious disease?                            | Yes | No |
| 2. Have a chronic or reoccurring disease?  | Yes | No |
| 3. Have frequent headaches?  | Yes | No |
| 4. Wear glasses, contacts, or protective eyewear?                                  | Yes | No |
| 5. Have ear/sinus problems?  | Yes | No |
| 6. Ever had frequent infections?   | Yes | No |
| 7. Ever passed out during or after exercise?                                       | Yes | No |
| 8. Ever been dizzy during or after exercise?                                       | Yes | No |
| 9. Ever had seizures?  | Yes | No |
| 10. Ever had low or high blood pressure?   | Yes | No |
| 11. Ever been diagnosed with a heart murmur?                                       | Yes | No |
| 12. Ever have heart disease (CHF, CAD, MI)?  | Yes | No |
| 13. Have COPD?   | Yes | No |
| 14. Ever have a Stroke/TIA?  | Yes | No |
| 15. Ever had back problems?  | Yes | No |
| 16. Ever have joint problems (knees, ankles)?                                      | Yes | No |
| 17. Require an orthodontic appliance?  | Yes | No |
| 18. Have skin problems (rash, acne, itching)?                                      | Yes | No |
| 19. Have diabetes?   | Yes | No |
| 20. Have asthma?   | Yes | No |
| 21. Have constipation or diarrhea?   | Yes | No |
| 22. Sleepwalk?   | Yes | No |
| 23. Sleep disorders? (including bedwetting)  | Yes | No |
| 24. Have an abnormal menstrual history?  | Yes | No |
| 25. Have an eating disorder?   | Yes | No |
| 26. GI problems (Abdominal, digestive)?  | Yes | No |
| 27. Have emotional/mental/behavioral difficulties that required professional help? | Yes | No |
| 28. Have ADD or ADHD?  | Yes | No |
| 29. Use any type of tobacco products?  | Yes | No |
| 30. Had any recent surgery (last year)?  | Yes | No |

## ALLERGIES

*List any known allergies, or state "NONE" to:*

**MEDICATIONS:** \_\_\_\_\_

Reactions: \_\_\_\_\_

Treatment: \_\_\_\_\_

**FOODS:** \_\_\_\_\_

Reactions: \_\_\_\_\_

Treatment: \_\_\_\_\_

**PLANTS, ANIMALS, ETC.:** \_\_\_\_\_

Reactions: \_\_\_\_\_

Treatment: \_\_\_\_\_

**OTHER:** \_\_\_\_\_

Reactions: \_\_\_\_\_

Treatment: \_\_\_\_\_

Check this box to give Phoebe Needles Center, Inc. staff permission to apply sunscreen to you/your youth

Is there any other information you think we should know about you/your youth? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## IMMUNIZATION VERIFICATION

I, \_\_\_\_\_, attest that, \_\_\_\_\_, has received  
(custodial parent/legal guardian) (staff)

**ALL** immunizations required for public schools in Virginia, and that these immunizations are up to date as of June 1, 2020.

The date of my/my youth's most recent tetanus shot is \_\_\_\_\_ (month/year).

## MEDICATIONS

All medications (prescription and non-prescription) **MUST BE KEPT** in the original container/packing, identifying physician (if prescription), name of medication, dosage and frequency of administration. Bring enough medication to last the entire session of camp. Attach additional pages if needed to list all medications. IF NO MEDICATIONS ARE BEING USED, STATE "NONE."

NAME OF MEDICATION \_\_\_\_\_

Dosage : \_\_\_\_\_

Frequency: \_\_\_\_\_

Reason for Taking: \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

Dosage : \_\_\_\_\_

Frequency: \_\_\_\_\_

Reason for Taking: \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

Dosage : \_\_\_\_\_

Frequency: \_\_\_\_\_

Reason for Taking: \_\_\_\_\_

NAME OF MEDICATION \_\_\_\_\_

Dosage : \_\_\_\_\_

Frequency: \_\_\_\_\_

Reason for Taking: \_\_\_\_\_

### SELF OR PARENT'S AUTHORIZATION FOR MEDICAL TREATMENT

*The information on this form is correct and complete so far as I know, and the person herein described has permission to engage in all prescribed Summer Camp @ Phoebe Needles activities, except as noted by me.*

*I understand that there is a certain degree of risk and possible injury in regard to the nature of the program and its activities. I hereby give my permission to the staff of Phoebe Needles Center, Inc. to provide routine health care, administer prescribed medications and seek emergency medical treatment, including ordering x-rays or routine tests. I agree to the release of any records necessary for insurance purposes. I give my permission to Phoebe Needles Center, Inc. to arrange necessary related transportation for me/my youth. In the event I cannot be reached in an emergency, I hereby give my permission to the physician selected by Phoebe Needles Center, Inc. to secure and administer treatment, including hospitalization, for the above named person. This completed form may be photocopied for trips off Phoebe Needles Center, Inc. property.*

\_\_\_\_\_  
Self or Parent/Guardian Signature  
(if staff member is under 18 years old)

Print Name \_\_\_\_\_

Relationship \_\_\_\_\_

Date \_\_\_\_\_

### USE OF OVER-THE-COUNTER MEDICATIONS

**Circle "yes" or "no" to any over-the-counter medications you/your youth may or may not receive if needed while employed at Phoebe Needles Center, Inc.**

Acetaminophen or Tylenol (pain)	Yes	No
Pepto Bismol or generic (upset stomach)	Yes	No
Cough Suppressant plain (cough)	Yes	No
Benedryl pills or generic (itching or rash)	Yes	No
Ibuprofen or Advil (inflammation)	Yes	No
Antacid Tablets	Yes	No
Anti-diarrheal (diarrhea)	Yes	No
Calamine Lotion or Cortaid (itching or rash)	Yes	No
Hydrocortisone 1% Cream (itching)	Yes	No

### PLEASE RETURN ALL MATERIALS TO:

**The Phoebe Needles Center, Inc.**  
732 Turners Creek Road  
Callaway, Virginia 24067-5814  
(540) 483-1518  
Fax (540) 483-2235 | PNCenter@gmail.com  
Additional forms available at [www.PhoebeNeedles.org](http://www.PhoebeNeedles.org)